



## EMPLOYMENT HISTORY

List your last four (4) employers, assignments or volunteer activities, starting with the most recent, including military experience.

From	To	Employer	Telephone
Job Title		Address	
Immediate Supervisor and Title		Summarize the nature of work performed and job responsibilities	
Reason for leaving		Hourly Rate/Salary Start \$ _____ per _____ Final \$ _____ per _____	

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**EDUCATIONAL BACKGROUND**

Name and Location	Years Completed	Did You Graduate?		Course of Study
High School				
College		Major	Degree	
Other				

**REFERENCES**

Name	Telephone	Years Known
	Area Code ( )	
	Area Code ( )	
	Area Code ( )	

It is understood and agreed upon that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the Employer’s service if I have been employed.

I give the Employer the right to investigate all references and to secure additional information about me, if job-related. I hereby release from liability the Employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

The Employer is an Equal Opportunity Employer. The Employer does not discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant’s consideration for employment on a basis prohibited by local, state or federal law.

The Employer believes that all employees are to be treated with respect and dignity. Sexual harassment or harassment for any reason, such as that based on race, color, religion, national origin, age, marital status or physical handicap, by a supervisor or another employee will not be tolerated under any circumstances, and can lead to disciplinary action, up to and including discharge.

The application is current for only 60 days. At the conclusion of this time, if I have not heard from the Employer, and still wish to be considered for employment, it will be necessary to fill out a new application.

I understand that, just as I am free to resign at any time, the Employer reserves the right to terminate my employment at any time, with or without cause, and without prior notice. I understand that no representative of the Employer has the authority to make any assurance to the contrary.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_